MINUTES OF THE REGULAR MEETING OF
THE IRVINE COMMUNITY LAND TRUST
January 14, 2019

CALL TO ORDER
The Regular Meeting of the Irvine Community Land Trust was called to order by Melissa Fox at 4:00 p.m., January 14, 2019, at the Irvine Community Land Trust Office, 930 Roosevelt Avenue, 1st Floor Conference Room, Irvine, CA, 92620.

ROLL CALL
Present: Chair/President: Melissa Fox
                Vice Chair/Vice President: Leon Napper
                Treasurer: Christina Shea
                Secretary: Nancy Donnelly
                Board Member: Patrick Strader

EXECUTIVE DIRECTOR'S REPORT
Executive Director Asturias informed the Board of the upcoming Housing California conference to be held in Sacramento on April 15-17, 2019 and the Kennedy Commission will be having their Affordable Housing Awards breakfast on April 25, 2019. Executive Director Asturias also advised the Board of efforts to reintroduce through Senator Beall, welfare exemption legislation for California community land trusts. The Board was also informed that the Salerno project will be going to the Planning Commission for approval on Thursday, January 17th.

PUBLIC COMMENTS
Public comments were made by Margie Wakeham from Families Forward and Jeanne Baran. Other members of the public in attendance were Jay Kumar, Robin Gurien, and Kev Abarajian.

BOARD COMMENTS
Board Member Christina Shea bid farewell as this is going to be her last meeting and informed the Board that she has decided to step down from her position as Board Member of Irvine Community Land Trust. Board Member Patrick Strader informed the Board that the Elements housing project located in the Irvine Business Complex has 11% approximately 160 units allocated to affordable housing requirements. He noted that Elements property management accepted over 8,700 names to its interest list for these units showing the continued need for affordable rental housing.

ADDITIONS AND DELETIONS TO THE AGENDA
None.
BOARD BUSINESS – OPEN SESSION

1. CITY OF IRVINE NOMINATED DIRECTORS

**ACTION:** It was moved by Board Member Leon Napper, second by Board Member Nancy Donnelly, to defer this item to the end of the agenda.

**AYES:** 5  **BOARD MEMBERS:** Napper, Fox, Strader, Shea, Donnelly

**NOES:** 0  **BOARD MEMBERS:**

**ABSENT:** 0  **BOARD MEMBERS:**

**ABSTAIN:** 0  **BOARD MEMBERS:**

2. MINUTES OF NOVEMBER 19, 2018

**ACTION:** It was moved by Board Member Nancy Donnelly, second by Board Member Leon Napper, to adopt the Minutes of the Regular Meeting of the Irvine Community Land Trust held on November 19, 2018.

**AYES:** 5  **BOARD MEMBERS:** Napper, Fox, Strader, Shea, Donnelly

**NOES:** 0  **BOARD MEMBERS:**

**ABSENT:** 0  **BOARD MEMBERS:**

**ABSTAIN:** 0  **BOARD MEMBERS:**

3. FINANCIAL UPDATE SUMMARY PRESENTATION

**ACTION:** A motion was made by Board Member Christina Shea, and second by Board Member Nancy Donnelly, to receive and file the presentation.

**AYES:** 5  **BOARD MEMBERS:** Napper, Fox, Strader, Shea, Donnelly

**NOES:** 0  **BOARD MEMBERS:**

**ABSENT:** 0  **BOARD MEMBERS:**

**ABSTAIN:** 0  **BOARD MEMBERS:**

BOARD BUSINESS – PRIVATE SESSION

1. PROCEDURES FOR EVALUATION AND CONTRACT NEGOTIATIONS – EXECUTIVE DIRECTOR POSITION

**ACTION:** A motion was made by Board Member Nancy Donnelly, second by Board Member Leon Napper directing the Executive Director, Mark Asturias, to prepare the initial framework and infrastructure for Executive Director evaluation and contract negotiations.

**AYES:** 5  **BOARD MEMBERS:** Napper, Fox, Strader, Shea, Donnelly

**NOES:** 0  **BOARD MEMBERS:**

**ABSENT:** 0  **BOARD MEMBERS:**

**ABSTAIN:** 0  **BOARD MEMBERS:**
2. BUDGET DISCUSSION

**ACTION:** A motion was made by Board Member Patrick Strader, second by Board Member Christina Shea to approve proposed budget line item adjustments.

**AYE:** 5 BOARD MEMBERS: Napper, Fox, Strader, Shea, Donnelly
**NOE:** 0 BOARD MEMBERS:
**ABSENT:** 0 BOARD MEMBERS:
**ABSTAIN:** 0 BOARD MEMBERS:

3. 2019 STATE LEGISLATION

**ACTION:** A motion was made by Board Member Christina Shea, second by Board Member Nancy Donnelly to receive and file the State legislative report.

**AYE:** 5 BOARD MEMBERS: Napper, Fox, Strader, Shea, Donnelly
**NOE:** 0 BOARD MEMBERS:
**ABSENT:** 0 BOARD MEMBERS:
**ABSTAIN:** 0 BOARD MEMBERS:

Private Session adjourned. The Board reconvened to the first item in Open Session on the Agenda.

4. CITY OF IRVINE NOMINATED DIRECTORS

**ACTION:** A motion was made by Board Member Patrick Strader, seconded by Board Member Leon Napper to elect City of Irvine Nominated Directors Melissa Fox and Anthony Kuo to the Board.

**AYE:** 3 BOARD MEMBERS: Napper, Strader, Donnelly
**NOE:** 0 BOARD MEMBERS:
**ABSENT:** 0 BOARD MEMBERS:
**ABSTAIN:** 0 BOARD MEMBERS: Fox, Shea

**ADJOURNMENT**
The Board adjourned the meeting at 6:30 p.m. to the regular meeting of the Irvine Community Land Trust on Monday, February 11, 2019, at 4:00 p.m.

Nancy Donnelly, Secretary