MINUTES OF THE REGULAR MEETING OF THE IRVINE COMMUNITY LAND TRUST
April 22, 2019

CALL TO ORDER
The Annual Meeting of the Irvine Community Land Trust was called to order by Board President Melissa Fox at 4:08 p.m. on April 22, 2019, at the Irvine Community Land Trust Office, 930 Roosevelt Avenue, 1st Floor Conference Room, Irvine, CA, 92620.

ROLL CALL
Present: Chair/President: Melissa Fox
Vice Chair/Vice President: Leon Napper
Secretary/Treasurer: Nancy Donnelly (arrived 4:18)
Board Member: Anthony Kuo
Board Member: Patrick Strader (present by phone)

Members of the public present: Jeanne Baran.

PUBLIC COMMENTS
None.

EXECUTIVE DIRECTOR’S REPORT

Executive Director’s report was made after Board comments.

- Grounded Solutions Network, our National Conference Organization, will be partnering this year with another organization called the Center for Community Progress. Mark Asturias will be attending the October 2-5 conference to be held in Atlanta, Georgia. This will include an overnight expedition to Albany to celebrate the 50th anniversary of the community land trust movement on October 4 to 5.
- The Annual Investors and Lenders Forum held by the Kennedy Commission will take place at Chapman University this year on August 16th from 7:45 a.m. to 12:00 p.m. for those who would like to attend.
- Executive Director, Mark Asturias, followed-up with Chief of Police, Mark Hamel, on the Ride Along done by Board Member Kuo and a report was given by Chief of Police indicating a study of calls for service of over two years did not indicate any significant police activity for any of our affordable housing units.
- May 8th, President, Melissa Fox, will go to Sacramento to testify on behalf of Senate Bill 196 as it stands before the Senate Governance and Finance Committee.
- On April 24th Executive Director, Mark Asturias, will attend a meeting in Sacramento to hammer out an amendment on Senate Bill 196 regarding property taxation of community land trust homes.
- Executive Director, Mark Asturias, met with City of Irvine staff regarding quarterly and semi-annual plus other financial reports. Executive Director confirms that the City is receiving the same level of detail that is also given to the Board.
BOARD COMMENTS

- President, Melissa Fox, attended the Housing CA Affordable Housing Conference on April 14-17 and said that the CLT model was used in one of the workshops called Affordable Housing in Affluent Neighborhoods. The Irvine Community Land Trust was shown as an example of how to get projects done. The Land Trust is clearly a model statewide of how to get affordable housing done in affluent communities.
- Board Member, Anthony Kuo, along with President, Melissa Fox, and Executive Director, Mark Asturias met with Orange County Assessor, Claude Parrish, to discuss legislative Senate Bill 196 and offer input with hopes the Assessor will support the initiative.
- President, Melissa Fox, met with Jovan Agee, Deputy Treasurer, Housing and Economic Development in the California State Treasurer’s office, while in Sacramento on April 14-17 and talked about the Housing Bill 196.
- President, Melissa Fox, requested from Staff, a PowerPoint presentation about the history of the Community Land Trust so that she may use to educate and promote the CLT concept at Council meetings.

ADDITIONS AND DELETIONS TO THE AGENDA

None.

BOARD BUSINESS – OPEN SESSION

1. APPROVAL OF MINUTES

**ACTION:** It was moved by Board Member Leon Napper and second by Board Member Nancy Donnelly to approve the Minutes of the Regular Meeting of the Irvine Community Land Trust held on March 18, 2019.

AYES: 5  BOARD MEMBERS: Fox, Napper, Donnelly, Kuo, Strader
NOES: 0  BOARD MEMBERS:
ABSENT: 0  BOARD MEMBERS:
ABSTAIN: 0  BOARD MEMBERS:

2. MARCH FINANCIAL UPDATE PRESENTATION

**ACTION:** It was moved by Board Member Anthony Kuo and second by Board Member Nancy Donnelly to approve budget revenues and expenses.

AYES: 5  BOARD MEMBERS: Fox, Napper, Donnelly, Kuo, Strader
NOES: 0  BOARD MEMBERS:
ABSENT: 0  BOARD MEMBERS:
ABSTAIN: 0  BOARD MEMBERS:

3. PRESENTATION TO CITY OF IRVINE

**ACTION:** The Board provided direction to Executive Director, Mark Asturias, on the scope of the presentation to City of Irvine. President, Melissa Fox, requested that hand-outs
be provided and a 10-minute presentation will be strictly followed by the City therefore staff should keep the presentation focused and within the ten minute time frame.

The Board adjourned from *Open Session* to *Private Session*.

**BOARD BUSINESS – PRIVATE SESSION**

1. **PERFORMANCE EVALUATION OF EXECUTIVE DIRECTOR**

   **ACTION:** The Board approved terms of Executive Director employment agreement.

   
   **AYES:** 5  **BOARD MEMBERS:** Fox, Napper, Donnelly, Kuo, Strader
   **NOES:** 0  **BOARD MEMBERS:**
   **ABSENT:** 0  **BOARD MEMBERS:**
   **ABSTAIN:** 0  **BOARD MEMBERS:**

   The Board adjourned from *Private Session* to *Open Session*.

2. **UPDATE ON BOARD MEMBER SELECTION PROCESS**

   The Board received an update from Adam Eliason of CivicStone, LLC.

   **ACTION:** The Board requested that all applications be forwarded to the Board as information.

**ADJOURNMENT**

The Board adjourned the meeting at 5:18 p.m. to the regular meeting of the Irvine Community Land Trust on Monday, May 20, 2019, at 4:00 p.m.

Nancy Donnelly, Secretary/Treasurer